GREENWICH MLS
RENTAL DATA INPUT FORM

All **Boxed** fields are required Information.

ML # System Assigned | **Status** A C T | **Type** ACSSAPT, CONDO, COTTAGE, GARAPT, MULT/2, MULT/3+, SEE/RMK, SINGLE | **Firm ID** | **Price** $ / MO, TR, WK

Owner Last Name, First Name

Address Number / N S / E W Street | Unit # Required for Condo/Co-op | **U/or/Fr** FURN, PARTIAL, U/OR/FR, UNFURN

Section BANKSVILLE, BYRAM, COSCOB, GLENVILLE, N.MIANUS, N.PARKWAY, OLDGRNWICH, OUT/TOWN, PEMBERWICK, RIVERSIDE, S.PARKWAY, S.POSTROAD | **Assoc** Required Where Applicable (Condo List in MLS Book) | **Area** Code and Number (See Back Page)

#Bds | **#Bth** Full / 1/2 | **#Fpl**

LISTING OFFICE INFORMATION

List Firm | **Firm Phone** ( ) - | **Agent ID**

List Agent | VM/Ext. - | **Sell Agent Fee** .

Show Instr. CALL/LB, CALLOFF, CALLOWN, CALLTEN, KEY/LB, LBACCOM, OCC/KB, PETCAUT, SEE/RMK, VAC/KB | Agent Phone ( ) - | **Renewal Fee** .

Own/Ten Phone ( ) - | **List Date** / /

Exp Date / /

Open House | Select District: (Circle One) | TUESDAY Dist. 1, Dist. 2, Dist. 2A | THURSDAY Dist. 3, Dist. 4 | Date Mo. / Day / Yr. | Time Hour : Min. To Hour : Min.

Occupancy EXTEND, FLEX, IMMED, NINETY, SEE/RMK, SIXTY, TENANT, THIRTY | **Excl Agncy** Y/N | **Book Photo** SUBMT TKONE / Y/N Extra Photo | **Computer Color Photo** Y/N

GENERAL INFORMATION
(SEE BACK PAGE FOR CHOICES)

F = Fireplace
C = Ceiling

Level	1	2	3	L	F	C	C	Comments
Hall								
Liv Rm								
Din Rm								
Lib/Den								
Family								
Solarium								
Pwdr Rm								
Kitchen								
M Bdrm								
D Bdrm								
S Bdrm								
M Bath								
Bath								
Servants								
Laundry								
Other								
Other								

Yr Blt
Yr Rnv
Cooling System
Heating System
HS Fuel
Hot Water
Attic
Bsmnt
Garage #
Garage Descr.
Water
Sanit
Gas
S/Depos
Pet Info
Smoking Y/N
Elem
Middle

Design
Flr Plan
SqFt +/-
Source SqFt * * Required for SqFt
Ext
Roof
Acres +/- .
Lot Dmn +/- x
Lot Desc

- LEASE PERIOD -

Type
Avail / /
End / /
Term
Options Y/N

Pool Y/N
Court Y/N

Features

Outbldg

Appliances Included

Own Exp

Ten Exp

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GENERAL INFORMATION (Continued)

(Only The First Four Lines Of Remarks Will Appear In The Mls Book. All Remarks Will Appear On Computer.)

Rmks:

GENERAL INFORMATION CHOICES

(SEE MLS BOOK "**ABBREVIATIONS LIST**" PAGE)

Fireplace - Insert #

Ceilings (2 Choices Possible Per Room)
B - BEAMED
C - CATHEDRAL
D - DOUBLE HEIGHT
K - COFFERED
T - TRAY
V - VAULTED
X - EXTRA HEIGHT
S - SKYLIGHT

COMMENTS:

Hall	2-STORY	GRNDENT
	BRICK	HDWFLR
	F/TO/B	MRBLFLR
	FOYER	TILEFLR
Liv Rm	BAYWNDW	PCKTDR
	BLTINS	STEPDWN
	FRNCHDR	WETBAR
Din Rm	BAYWNDW	K/DR
	D/SOLRM	LR/DR
	FORMAL	LSHAPED
	FR/DR	PCKTDR
	FRNCHDR	SLIDEDR
		SOL/DR
Lib/Den	BAYWNDW	PANELNG
	BKSHELV	PCKTDR
	BLTINS	SLIDEDR
	FRNCHDR	WETBAR
Family	BAYWNDW	FRSOLRM
	BKSHELV	PANELNG
	BLTINS	SLIDEDR
	ENTRCTR	WETBAR
	FRNCHDR	WOODSTV
Solarium	BRICKFL	SEASONL
	FRNCHDR	SLATEFL
	HEATED	TILEFLR
Kitchen	BAYWNDW	K/BRKF
	COUNTRY	K/FR
	EATIN	K/SOLRM
	GALLEY	NOOK
	GOURMET	PANTRY
	ISLAND	UPDT/-5
M Bdrm	BALCONY	MULTICL
	BAYWNDW	SITAREA
	BLTINS	SUITE
	LOFT	WLKINCL
M Bath	SAUNA	UPDT/-5
	STMSHWR	WHIRLTB
Servants	1BATH	2BATH
	NOBATH	
Laundry	ADJ/KIT	SEP/RM
	IN/KIT	STACKWD
Other	AUPAIRM	MUDROOM
	BLLRDRM	MUSICRM
	BTLRPTY	OFFICE
	COMPTRM	PLAYRM
	DRSSGRM	SEP/APT
	EXERCRM	SITRM
	GALLERY	SLEEPCH
	GAMERM	STUDIO
	INLAWST	WRKSHOP
	MEDIARM	

Cool Sys	ATTICFN	PARTIAL
	CENTRAL	WALL/AC
	NONE	WNDW/AC
Heat Sys	COMBIN	HTPMPO
	ELEC	HTWTR
	FORCED	HYDRAIR
	HTPMP	RADIANT
	HTPMPG	STEAM
Heat Fuel	COMBIN	OIL
	ELEC	PROPANE
	GAS	SOLAR
Hot Wtr	ELEC	SOL/ELE
	GAS	SOL/GAS
	OIL	SOL/OIL
Attic	CRAWL	PARTIAL
	FULL	PULLDN
	NONE	WALKUP
Basemnt	CRAWL	PARTFIN
	EXTACSS	PARTIAL
	FINSHED	UNFINSH
	FULL	WALKOUT
	NONE	
Garage Desc	ASSIGND	NONE
	ATTCH	STREET
	ATT/DET	TANDEM
	CARPORT	UNDER
	DETCH	
Water	PUBLIC	WELL
	SHARED	
Sanit	CESSPL	SEPTSWA
	CESSWA	SHRDSEP
	SEPTIC	TSEWER
Gas	AVAIL	PUBUTIL
	PROPANE	
S/Depos	1/LAST	2MONTHS
	1 MONTH	SEE/RMK
Pet Info	DEPOSIT	PETALLW
	NOPETS	RSTRICT
Elem	CC	NM
	DUND	NOST
	GLEN	OG
	HAM	OT
	JC	PKWY
	NL	RIV
Middle	CMS	OT
	EMS	WMS

Design	BARN	FARMHSE	REGENCY
	CAPECOD	FEDERAL	RR
	COLONIL	FRSTYLE	SEE/RMK
	COLRNCH	GEOGCOL	SHLSTYL
	CONTEMP	GRKREVL	SHORCOL
	COTSWLD	HIRISE	SPLIT
	COTTAGE	NEWCLSM	SPN/MED
	CRGHSE	NORMNDY	TUDOR
	ENGLMNR	POSTMOD	TWNHSE
	EURSTYL	RANCH	VICTORN
Floor Plan	CENTRHL	ONELEVL	STUDIO
	EXPNDED	OPENPLN	TRADITL
Source SqFt	BUILDER	SFAVLLB	
	OWNER	TAXCARD	
Ext	ALUMSDG	CLAPSHG	STNSHGL
	BARNSDG	MASONRY	STNSTCC
	BRICK	SHINGLE	STONE
	BRKCLPB	SHKSHGL	STUCCO
	BRKSHGL	STCCSHG	VERTCDR
	BRKSTCC	STCCTMB	VNYLSDG
	CLAPBRD	STNCLPB	VRTWOOD
Roof	ASBSTSH	METAL	SLTCOMP
	ASPH	OTHER	TILE
	ASPHFIB	SHAKE	WOODSHN
	BUILTUP	SLATE	
Lot Desc	ADJCONS	FENCED	RIVER
	ADJGOLF	FRMLGDN	ROLLING
	BACKLOT	HILLY	STNWALL
	CNSWETL	LEVEL	STREAM
	CORNER	LISOUND	TIDAL
	COURTYD	MEADOW	WNWTRV
	CULDSAC	PND/LK	WOODED
	DPWTR	PRKLIKE	WTRVWS
	EXTRLOT		

- LEASE PERIOD -

Type	FLEX	SHORT	WINTER
	LONG	SUMMER	
Term	FLEX	MO/MO	ONEYR/+
	LESSYR	ONEYR	TWO/YR+
Options	PURCHASE	RENEW	

Pool	EXRCISE	LAPPOOL	TWNAPPR
	HEATED	OVERSZD	UNHEATD
	IND/OUT	POSSITE	W/SPA
	INDOOR	SPAONLY	WTRFALL
Court	ALLWTHR	HANDBLL	POSSITE
	CLAY	HAR-TRU	SQUASH
	CROQUET	INDOOR	SYNTH
	GRASS	PLATFRM	TWNAPPR

Areas	RV - 1	RIVERSIDE
	OG - 2	OLD GREENWICH
	GR - 3	GREENWICH
	CC - 4	COS COB
	OT - 16	OUT OF TOWN

Features	ATTGRNH	ENTNCTR	RCKGRDN
	AUTOGRD	FNCDYRD	SATDISH
	AUTOGTE	FONTAIN	SAUNA
	AUTOPLC	FSTSCRN	SCRNPOR
	BALCONY	GASGRLL	SECGARD
	BKSTRS	GENERTR	SECSYS
	CABLETV	HOTTUB	SMKALRM
	CENTVAC	INTRCOM	SPRNKLR
	DBLPANE	INVSFNC	TERRACE
	DECK	PADDOCK	VERANDA
	DOCK	PSTSCRN	WINECLR
	ELEVATR	PUTTGRN	WTRSFTR
Outbldg	BARN	GARGAPT	PTGSHED
	BOATHSE	GATEHSE	SHED
	CABANA	GAZEBO	STABLE
	CRGHSE	GRNHSE	STUDIO
	CTTGW/K	POOLHSE	
Appliances Included	ALL/KIT	ELSTOVE	REFRIG
	CALL/LB	FREEZER	S/WL/OV
	COMPCTR	GSCKTOP	SEE/RMK
	DRYER	GSSTOVE	W/D
	DSHWSHR	MICRO	W/DHKUP
	ELCKTOP	NONE	WASHER
Own Exp	ASSNFEE	NONE	SNOW/R
	CABLETV	POOLMNT	TRASH/R
	CREDIT	POOLO/C	UTILS
	GROUNDS	RENTEQ	WATER
	HSEHLP		
Ten Exp	ASSNFEE	NONE	SNOW/R
	CABLETV	POOLMNT	TRASH/R
	CREDIT	POOLO/C	TRASH/R
	GROUNDS	RENTEQ	UTILS
	HSEHLP	SECDEP	WATER

****** INFORMATION BELEIVED TO BE ACURATE BUT SUBJECT TO VERIFICATION BY ALL PARTIES ******

Owner Signature _____ **Listing Agent Signature** _____

Owner Signature _____ **Date** _____

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Rev 07/01